

IFPA Goal (One page per goal)
Our Family Plan - Working Together To Get Ahead

As a part of an ongoing Partnership, we must offer families an opportunity to develop and implement an Individual Family Partnership Agreement. The idea is to describe family goals, responsibilities, and timelines as well as strategies for achieving these goals while monitoring progress along the way. The development of a trusting collaborative family/staff relationship allows for a better flow of information and supports families in making the most of services available to them. The emphasis here is on relationship building. Head Start staff will help you complete this agreement and find resources. This agreement may be shared with other Head Start staff. Goals should be Specific; Measurable; Action oriented; Realistic; and Timely.

GOAL - Our family would like to work on:

General Category:	Detail Category:	Goal Expected Completion Date:
--------------------------	-------------------------	---------------------------------------

FAMILY STEPS

Family Action Steps	Resources Needed	Family Person Responsible	Planned Completion Date	Done On

AGENCY STEPS

Agency Action Steps	Planned Services	Planned Completion Date	Done On

Progress	Yes	No	Goal Achieved	No Longer Applicable
Date				
Date				
Date				
Date				

1) Family Member Signature: _____	Date: _____
2) Family Member Signature: _____	Date: _____
3) Staff Member Signature: _____	Date: _____
4) Family Member Signature: _____	Date: _____
5) Family Member Signature: _____	Date: _____
6) Staff Member Signature: _____	Date: _____

Was there a referral made? _____	Date entered Time #1: _____	_____
What was the referral? _____	_____	_____
Were services adequate? _____	Date entered Time #2: _____	_____
Did they meet my needs? _____	_____	_____

