

Career Development Committee

May 16, 2018

1:30 PM

Two Spurs, Wagner, SD

The meeting was called to order by Shelley Steiner, Chairperson. The sign-in sheet was circulated for roll call.

Members present: Richard Thaler Marijane Fulwider Debbie Merkwan Shelley Steiner
Carolyn Wolbrink Michelle Lee Sandy Baker Cheryl Perili
Zoraida Escalera-Calderon

Members absent: Kattie McHugh Erin Schulte

The **May 16, 2018** agenda was presented for approval. Motion to approve the minutes as presented.

Motion: Sandy Baker

Second: Debbie Merkwan

Motion carried

The **March 9, 2018** minutes was presented for approval. Motion to approve the minutes as presented.

Motion: Cheryl Perili

Second: Carolyn Wolbrink

Motion carried

2017 PA 20 Budget

Financial report was given by Director Rick Thaler and discussed by the committee. At the end of the 2017 fiscal year \$505.01 was left as unobligated. We have only received 50% of our budget for 2018.

Motion was made to accept the report.

Motion: Debbie Merkwan

Second: Shelley Steiner

Motion carried

Old Business:

- A. CDA update and upcoming training held was given by Marijane Fulwider/Advisor, report attached.
- B. No training requests received. We had 2 staff go to the SDECE Conference in Spearfish on April 12-13 and will earn 1 credit hour from NSU. We had 2 staff (Cheryl Perili & Jennifer Konechne) complete FSW Credentialing. They will earn 6 undergraduate credits or 3 graduate credits from Charter Oak State College.
- C. Review of 2018 line items and budgets, not much has been spent from the 2018 budget yet.
- D. Rick reviewed the 2018 T/TA work plan and budget to actual expenses, updating 2018 – planning for 2019.
- E. A couple dates have to be finalized for the 2018-19 training calendar (Bus Monitor training in August and the October mentor coach date).

New Business:

- A. Discussion was held on prioritizing the 2018-19 staff training needs. For Teachers, TA's, Disability Tutors, and part-time TA the areas with the highest needs are:
- Developmentally appropriate practices (9)
 - Activities to promote physical development, cognitive development, language development and social/emotional development in children (10)
 - Communicating with children, autism/non-verbal children (10)
 - Activities that provide positive self-image and encourage independence (9)
 - IEP process and diagnostic conditions (11)
 - Planning for literacy in the creative curriculum classroom (10)
 - Planning for mathematics in the creative curriculum classroom (9)
 - Identification & treatment of Head Lice (it was discussed that this should be addressed at Teacher Pre-service in August) (10)
- B. "CLASS" and Child Outcomes (TSG)
- CLASS – Emotional Support and Classroom Organization
 - Child Outcomes – Literacy development with emphasis on phonological awareness and mathematics with emphasis on spatial relationships
- C. Training evaluations were reviewed prior to the meeting starting.
- D. It was discussed at the staff networking meeting several areas of training needed:
- Creative Curriculum Training – Edu. Curriculum support Element #330185
 - Restraint training for children with behavioral issues – Health & Safety Element #33183
 - 2018 PD&M Self-assessment Committee T/TA recommendations include:
 - (1) On-going monitoring policy & plan review HR #330182;
 - (2) Admin – Fiscal & HR training & support HR #330182
 - (3) CDA on-site observer costs Early Childhood Ed Element #330184
- E. The Committee reviewed the draft "Staff Training and Technical Assistance Needs Assessment". Motion to adopt as presented and discussed.
Motion: Debbie Merkwan
Second: Sandy Baker
- Motion carried

Next meeting: **August 20, 2018** or schedule as needed.

Adjournment:

Motion: Debbie Merkwan

Second: Carolyn Wolbrink

Chairperson

Recording Secretary

Date

Z:\Apps\CDC\5-18 mins