

5. Proposed 2019 PA 20 budget was discussed. Next year there will be CPR renewals for most staff. The cost for PAT renewals went up and also CLASS observer renewals went up and were not in the proposed 2019 budget. We will discuss further when the committee meets again in March. It was also brought up to maybe have more meetings, possibly by video or phone conference. There is too much scheduled into one in-service day and by the end of the day when CDC is scheduled staff are tired and ready to go home. There is not enough time to fully discuss things.
6. The 2018-19 T/TA training calendar & pre-service calendar was reviewed. There was one correction, the Parent/Volunteer Luncheon is listed to be held on 3-19-19 and it should be 4-16-19.

New Business:

1. The CDC by-laws were brought up and discussed. Motion was made for committee to review the current process and bring and recommendations/changes to the March meeting.
Motion: Dayle Blasius
Second: Sara Olson Motion carried
2. The current voting process of the committee membership was discussed. It was decided to table until the March meeting and bring ideas/recommendations to that meeting.
3. The Training Verification form was discussed. There has been some minor changes to this form and It was brought up if it was needed or not. We will have to research this and bring the findings back to the March meeting.
Motion: Dayle Blasius
Second: Shelley Steiner Motion carried
4. Election of Officers
Chairperson: Dayle Blasius
Vice-Chairperson – Carolyn Wolbrink
Secretary – Debbie Merkwan
5. Training Verifications were reviewed prior to the start of the meeting.
6. PAT training is scheduled for March 18-22 in Pierre. Five staff will attend.
7. Motion to adjourn
Motion: Dayle Blasius
Second: Cheryl Perfili Motion carried

Next meeting: **March 1, 2019**

Chairperson

Recording Secretary

Date