

Proposed

Career Development Committee

December 8, 2017

Approx. 2:45 pm (following in-service)

Agenda

- | | |
|---|-------------|
| 1. Call to order & introduction of 2017-18 members & guests _____ | Chairperson |
| 2. Roll call (sign-in sheet) _____ | Secretary |
| 3. Approval of December 8, 2017 agenda _____ | Committee |
| 4. Approval of August 21, 2017 minutes _____ | Committee |
| 5. Financial Report - 2017 budget _____ | Director |

Old Business

- | | |
|--|----------------------|
| A. CDA Progress report and update on available training _____ | CDA Advisor |
| B. Continuing Education-current 2017 requests (outstanding) _____ | CDA Advisor/Director |
| C. Comparison of 2017 T/TA work plan & budget to actual expenses _____ | Committee |
| D. 2017 budget amendments/adjustments (as needed) _____ | Director/Committee |
| E. 2018 T/TA budget/training calendar (status) _____ | Committee |
| F. Family Development Specialist Certification _____ | CDA Advisor |
| G. Other | |

New Business

- | | |
|---|-------------|
| A. Election of Officers _____ | CDC Advisor |
| B. Discussion of CDA for part-time center staff _____ | CDC Advisor |
| C. Review of training evaluations as needed _____ | Committee |
| 1. August 21 – Admin Pre-service | Wagner |
| 2. August 21 – Child Abuse & Neglect | Wagner |
| 3. August 21 – CPR – First Aide Renewals | Wagner |
| 4. August 21 – SDS/Hazardous Materials & Blood Bourne Pathogens | Wagner |
| 5. October 6 – Practice Based Coaching | Wagner |
| 6. November 1 & 2 – Region 8 Conference | Deadwood |
| 7. November 14 & 15 – Home Visiting Institute | Pierre |
| 8. November 21 – Family Service Worker Meeting | Wagner |
| 9. December 8 – All staff In-service/Networks | Wagner |
| 10. Other | |
| D. Other | |

Next meeting: March 2, 2018 or schedule as needed

Adjournment